St. Francis Xavier Catholic School Council Minutes
November 20th 6:30 to 8:30 PM

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
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<tbody>
<tr>
<td>Danny Conway</td>
<td>Principal</td>
<td>Present</td>
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<tr>
<td>Stephane Wilcox</td>
<td>Vice Principal</td>
<td>Present</td>
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<tr>
<td>Tammy Oldford</td>
<td>Teacher Rep</td>
<td>Present</td>
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<tr>
<td>Father John Whyte</td>
<td>Non Teaching Rep/ Priest</td>
<td>Present</td>
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<tr>
<td>Deacon Rick Gervais</td>
<td>Parish Rep</td>
<td>Present</td>
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<td></td>
<td>Community Rep</td>
<td>Vacant Position</td>
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<td>Student Representative 7/8</td>
<td>Vacant Position</td>
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<td></td>
<td>Student Representative 9/12</td>
<td>Vacant Position</td>
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<td>Parent Representatives - 11</td>
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<tr>
<td>Valerie Tkacz-Lacroix</td>
<td>Parent Rep - Chair</td>
<td>Present</td>
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<tr>
<td>Juanita MacDonald</td>
<td>Parent Rep - Secretary</td>
<td>Present</td>
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<tr>
<td>Bonnie Bergeron</td>
<td>Parent Rep - Treasurer</td>
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<tr>
<td>Carol O’Neil</td>
<td>Parent Rep</td>
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<tr>
<td>Heather Dunn Lessard</td>
<td>Parent Rep</td>
<td>Present</td>
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<tr>
<td>Marie- Helen de Quimper</td>
<td>Parent Rep</td>
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<tr>
<td>Lorraine Boyer</td>
<td>Parent Rep - SEAC Rep</td>
<td>Present</td>
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<tr>
<td>Tammy Fitzpatrick</td>
<td>Parent Rep</td>
<td>Absent</td>
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<tr>
<td>Jason Shea</td>
<td>Parent Rep</td>
<td>Present</td>
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<tr>
<td>Dianna Morrow</td>
<td>Parent Rep – OAPCE Rep</td>
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<tr>
<td>Parents at Large</td>
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<td>Special Guests</td>
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<tr>
<td>Sue Wilson</td>
<td>School Trustee</td>
<td>Present</td>
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1. **Welcome and Call to Order @ 6:36 pm**

2. **Quorum for Meeting** – Yes

3. **Opening Prayer** – Led by Father John Whyte

4. **Motion to Excuse Members:**
   Moved by: Bonnie  Seconded By: Lorraine  **Motion Carried**

5. **Approval of Agenda- Amended:**
   Moved by: Bonnie  Seconded By: Juanita  **Motion Carried**

6. **Approval of Minutes:** Oct 2nd, 2013.
   Moved by: Lorraine  Seconded By: Carole  **motion Carried**

7. **Old Business**
   - PIC Summit - Attended by Valerie, Juanita, Lorraine and Dianna.
• Some of the workshops attended were “School Generated Funds” and the “Math Multiplication Made Fun.”

8. New Business:
• Annual Report: Information only
• PIC Application: Deadline to apply is November 29th, 2013
• Guatemala Mission Support:
  o The team will meet for the second organizational meeting on Wednesday November 6th at the Board office in Kemptville at 5 to 7pm. Our Trip will be in March 10th to 18th. - two grade 12’s, three grade 11’s and Father John. The group will work and learn positive messages and values. Father John has asked Council to help finance this trip for the students. In the past, Council has given $100 per student plus Father Whyte. This year Council has agreed to contribute $200 each totalling $1200. A motion was put forth by Heather, seconded by Carole. The motion was carried.

9. Reports:

Principal’s Report
We are grateful to parents and to the Catholic School Council members who were able to attend the Parent Involvement Committee Summit, Oct 23rd. It was a very enjoyable and informative meeting.

Many thanks to parents who authorized their children to volunteer at Cannamore Orchard throughout October to help support students going on the Chicago music trip in May. A great team effort!

Many thanks to CSC for all your fundraising efforts- bleachers are now paid off! Well done everyone.

Important Dates:

Nov 21 - Mid Semester Report Cards go home for our students
Nov 21 & 22 - Grade 12 Grad Photos
Nov 23 - Dress Down Day for the Philippines
Nov 26th - Just Us Youth Day gr 10 students in Kemptville
Nov 27th - Suicide Prevention Presentation
Nov 28th- Parent Teacher
Dec 2nd - Feast Day Mass 10:30am Bourget
Dec 6th- Regional Catholic Coalition planning meeting Friday 9:300 to 11am
Dec 20th - PA Day
Jan 14th- Winter Concert Rockland 7:30pm at the Rockland Optimist Club

Staffing: Mrs. Pierrette Lockman is retiring Dec 19th. Mrs. Melissa Marcellus will now become the secretary of Student Services. Mrs. Marcellus’ half-time position is being posted.

Chair’s Report:
We had a total of 7 meetings and were able to get quorum at every meeting. Bleachers are completely paid off as of this week! Yay for us on to our next big project!
Total uniform sales last year were $4,696.00
Knit Wit sales were $272.00

**CSC self-evaluation questionnaire**
Out of the completed questionnaires I received, the comments were overall very positive. Some of which were;

- An increase of attendance which allowed for quorum.
- Meetings are effective
- We are on track with the strategic plan
- We were organised
- We communicate effectively with minimal conflict

Some suggestions were;
- The CSC (we) should advertise ourselves more
- Clarify executive roles so everyone knows what their responsibilities are

**Parent Involvement Committee Summit on October 23rd (Kemptville)**

**PIC Application**
Everyone should have received an email from me regarding the PIC application, so anyone who is interested in joining is welcome to complete the form and send it in. I’ve included information below.

The CDSBEO Parent Involvement Committee is an advisory body whose primary purpose is to promote effective parent engagement, enabling parents to play a stronger role in supporting student achievement. As mandated by the Ministry of Education, the purpose of the CDSBEO Parent Involvement Committee is as follows:

- to promote, support, and encourage meaningful parental engagement within the home, school, and parish;
- to work collaboratively with the CDSBEO and ensure linkages between parents, parent groups, the Director of Education, and trustees, to support student success;
- to support and enhance parent leadership in school communities by assisting parent groups in supporting student achievement;
- to develop strategies for enhancing parental engagement and outreach including appropriate use of the Parent Involvement funds provided by the Ministry of Education;
- to promote and support the application and implementation of grant applications and projects funded by the Ministry of Education Parents Reaching Out (PRO) program.

- RCE Coalition has asked each Council to donated $200. Carole motioned and Bonnie seconded it. The **motion was carried by all**.
- Fundraising Meeting:
  - November - Diesel Coffee Fundraiser approx. 33% profit. Forms have to be in by December 6th to guarantee December 19th delivery. Juanita will chair this committee. A motion was put forth by Carole, seconded by Lorraine. **The motion was carried**.
  - Jan 31st for 2 weeks: Sunsweet Orange and Grapefruits. Delivery expected in March. Bonnie will chair this committee. A motion was put forth by Carole, seconded by Carole. **The motion was carried.**
• Spring Fundraiser: Spring Fashion Show. Mid April, rent table to vendors, bake sale, invite St Jude, St Pat, and PJP Kids to be in the show. Promote St FX as their feeder school. Marie-Helene to chair this committee. A Motion was put forth by Jason, seconded by Lorraine. The Motion was carried.

Treasurers Report:
• We have a $4853.61 balance in our accounts
• $1200 is coming out to support Guatemala Trip and $200 RCE Coalition
• New Balance $3453.61

Teacher’s Report:
• The following teams and groups have begun their seasons/activities:
  7/8 Girls and Boys Volleyball
  Varsity Girls Basketball
  Junior Boys Basketball
  Girls and Boys Hockey (9-12)
  Eco-Team (7-12)
  Drama (7/8)
  Library Club (7-12)
  Art Club (7-12)
  Band Program-after school (7/8)
  SHOUT Team (7-12)
• The SHOUT (Students Helping Others Unite Together) team is on a roll! We ran an extremely successful food drive that netted over 1300 non-perishable food items! Special thanks to Mrs. Goodfriend, Mr. Stoqua, Mr. Conway, Mrs. Oldford, and Ms. LeClair for generously taking a pie in the face for this worthy cause.
• The girls basketball team went to EOSSA last week. Although they did not place, they had a fantastic showing.
• The Rockland Christmas Parade is this Sunday, November 24th. We will have some St. Patrick students and staff joining us this year as well for a combined float.
• The grade 9 students participated in a very successful “Take Your Kids to Work Day” last week.
• The grade 10 students also enjoyed a trip to The War Museum after Remembrance Day.
• The 7/8 students will be participating in a field trip to Upper Canada Playhouse on Friday, November 29th to see “A Christmas Carol”.
• FEAST DAY IS MONDAY, DECEMBER 2!!!!!
• The 7/8 Christmas Evening of Arts will be held on the evening of December 12th. We are currently selling tickets for “Reserved, Plush, Front Row Seating”. As well that evening there will be basket raffles, silent cake auction and a bake sale.
• The Student Council held a very successful Halloween Dance as well.

Dates to Remember:
• Nov 21: Report Cards go home
• Nov 28: Report Card Interviews
• Nov 29: 7/8 Upper Canada Playhouse trip
• Dec 2: Feast Day
Dec 11: Grade 8 NET Retreat at school all day
Dec 16: 7/8 Immunizations
Dec 19: Last Day before Christmas Holidays (Homeroom parties, movies, dance)
Dec 20: No school
Jan 6: First Day Back
Jan 14: Winter Concert in Rockland

Chaplain's Report:
- St Francis Xavier Remembrance Day Liturgy was held Nov 11th at 10:30am. Thank you Mr. Stoqua's class for organizing the celebration. Cadets were encouraged to come to school in their uniforms. All parents were welcome to attend.
- Just Us Youth Day for Grade 10 students from across the board will be held on Tuesday November 26th at North Grenville Municipal Centre. Twenty-five students from St Francis Xavier will participate that day.
- Healthy snack program for grade 7 and 8 continues every Monday, Wednesday and Friday at 10am.
- St Francis Xavier feast day with Archbishop Prendergast will be celebrated on December 2nd with Mass and a lunch for all students.

Parish Report - Deacon Rick: Sacramental prep is currently being offered for Grade 2 and Grade 6 students at Our Lady of Divine Love. New Priest is Father Edwin, the kids have really taken to him.

SEAC Report- Lorraine B- I had the pleasure of attending 2 SEAC meetings, one in September and again in October. Sept 25th, the SEAC team presented the new approach to bullying and resiliency. Last Month's meeting was held on October 30th. There were 22 people there which was an incredible turnout!!! We had a lengthy presentation which addressed the new Full-day Kindergarten and Early intervention for students. The presentation was very informative. A few things the stood out in the presentation were:
  1) The risk of language and cognitive development, social competence and communication skills and general knowledge issues are greatly reduced with a fulltime program.
  2) Learning through play is key
  3) Literacy and numeracy take place throughout the day in different centers
  4) A lot of visuals that lead to independence.
  5) Early intervention in regards to children with special needs.
Our next meeting is on November 27th where there will be a special presentation on suicide prevention and intervention.

Student Report- Grade 7/8 & 9/12: Nil

Ontario Parents in Catholic Education Report:

Community Representative Report –Nil......

Fundraising report
- Within the Chair’s report
11. Trustee Report

1. Elephant in the Room Anti-Stigma Campaign initiated by the Mood Disorders Society of Canada. This is a National Campaign designed to build awareness in the workplace and classroom to eliminate stigma associated with Mental illness. This campaign would support Board wide mental health initiative and CDSBEO would be the first Board in the Province to participate in the program.

2. Superintendent Tom Jordan gave the Board of Trustees a presentation the BOARD’S Strategic Plan Update: Strategic planning is a tool that is useful for guiding day to day decisions, evaluating progress and changing approaches when moving forward. Four years ago we revised our strategic plan in consultation with leading experts and educational researchers, Michael Fullan and Lynn Sharratt, revised our strategic plan so that it was simpler in design yet powerful in outcomes, more relevant to the 21st century, and was made easier to understand and embrace by the larger audience. The result was a very successful model based on the Board’s three stones: Achieving Literacy for all, Our Catholic Faith and Making Resources Matter, which serve as an anchor in all we do as a Catholic School Board. In order to determine the future direction of the organization, it is necessary to understand its current position and the possible avenues through which it can pursue particular courses of action. Generally, strategic planning deals with at least one of three key questions:
   1: What do we do?
   2: For whom do we do it?
   3: How do we excel?

Many organizations view strategic planning as a process for determining where an organization is going over the next year or typically – 3 to 5 years (long term)

3. In January all CSC’s will be asked to participate in the revised process for the Board’s Strategic Plan 2014-2020 with the focus on the collection, consideration and inclusion from a wide variety of stakeholders.

4. Student Transportation of Eastern Ontario (STEO) which is the consortium, that looks after the CDSBEO and Upper Canada District School Board has been scheduled to have an Effectiveness and Efficiency Review on Transportation, the scheduled date is March 25th, 2014. The E & E is very important as it will determine the eligibility to have increased funding for transportation.

Respectfully Submitted
Sue Wilson

12. Questions and Answers:

13. Closing Prayer- Father John

14. Next Meeting Date: January 15th, 2013 at 6:30pm

15. Adjournment: 8:45 PM
   Moved by Lorraine and seconded by Jason; motion carried